

**FOR YOUR (TENANT'S) INFORMATION**

Important Numbers:

Police \_\_\_\_\_ Telephone Co. \_\_\_\_\_  
Fire \_\_\_\_\_ Gas Co. \_\_\_\_\_  
Ambulance \_\_\_\_\_ Electric Co. \_\_\_\_\_  
Paramedic \_\_\_\_\_ Water Co. \_\_\_\_\_  
Doctor \_\_\_\_\_ Manager \_\_\_\_\_

The best time to contact the manager is \_\_\_\_\_

In an emergency, when you cannot get hold of the manager, call \_\_\_\_\_

Helpful Hints

A fire extinguisher is located \_\_\_\_\_. Use short bursts aimed at the base of the fire. never use water on a grease fire; either use the extinguisher provided or throw baking soda on it.

The main electrical shutoff for your dwelling is located \_\_\_\_\_. Check here to see whether a fuse has blown (have an extra on hand) or a circuit breaker has tripped. Restore service by replacing any fuse which appears to be blown (use one with the same number on it) or by flipping the circuit breaker switch back and forth once.

The main gas shutoff for your dwelling is located \_\_\_\_\_, but there may be an individual valve on the line supplying each appliance as well. Shut off the gas by turning the valve ninety degrees, that is, so it crosses the direction of the supply line.